

Building Name:		Contractor (name):		Contractor Complete
Door Number:				
Single Door <input type="checkbox"/>	Double Door <input type="checkbox"/>	Door is part of a bank of doors: Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are all wiring of devices installed according to the published details: Yes <input type="checkbox"/> No <input type="checkbox"/>				
Are all devices installed in the correct locations: Yes <input type="checkbox"/> No <input type="checkbox"/>				
Door is ready for commissioning by D&CM office: Yes <input type="checkbox"/> No <input type="checkbox"/>				
Card reader is installed at this location: Yes <input type="checkbox"/> No <input type="checkbox"/>		Door contact only (monitored door): Yes <input type="checkbox"/> No <input type="checkbox"/>		
Electronic hardware <input type="checkbox"/> Electric Strike <input type="checkbox"/> Magnetic Lock <input type="checkbox"/> Piezzo <input type="checkbox"/> Automatic operator <input type="checkbox"/>				
Pass <input type="checkbox"/> Fail <input type="checkbox"/>				
Start date/time:		End date/time:		
Noted anomalies:				
		Door Leaf One	Door Leaf Two	Owner Completes This Section
<b>Access granted with card test: Contractor 1 Card</b>				
Did the door unlock:		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Did the reader acknowledge the presentation of the card:		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Did the door secure after the status change:		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>Access denied with card test: Contractor 2 Card</b>				
Did the system indicate an Access Denied event:		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Did the reader acknowledge the presentation of the card:		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>Door forced open</b>				
Unlock door from unsecure side with key & open door; did door alarm:		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>Exit from secure side test</b>				
No alarm should activate; was system free from alarms:		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>Door held test</b>				
Activate request to exit, hold open door; is door held alarm activated:		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Local audible alarm test</b>				
Reader sounded or piezzo is activated when door held open:		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>Auto operator (card-only mode)</b>				
Access granted w card, press unsecure side operator; did door open:		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Press operator button on unsecure side; no operation observed:		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Press operator button on secure side; did door open:		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>Auto operator (unlocked mode)</b>				
Press operator button on unsecure side; did door open:		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Press operator button on secure side; did door open:		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>Power Fail Test</b>				
Remove power from Mercury controller; is door secure:		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Remove power from door hardware; is door secure:		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
D&CM Commissioning Rep(s)				
			Date:	
			Date:	
Copy Returned to Contractor: Yes <input type="checkbox"/> No <input type="checkbox"/>				